



## **AGENDA FOR THE 187<sup>th</sup> MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD**

*The Merit Board will convene for its 187<sup>th</sup> Meeting at 10:00 a.m., Wednesday, January 30, 2013, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:*

***University of Illinois at Chicago***

College of Pharmacy  
Room 270  
833 Wood Street  
Chicago, IL

***Southern Illinois University Carbondale***

Morris Library  
Conference Room, 1<sup>st</sup> Floor  
605 Agricultural Drive  
Carbondale, IL

**Agenda  
Item  
Number**

**SUBJECT**

**1. Call to Order and Roll Call – Chair Maitland**

*Chair to call meeting to order and to call for roll call of members.*

**2. Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**

*Chair to ask for approval for Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.*

**3. Merit Board Reorganization (Action Item)**

*The Board will elect the following Officers – Chair, Vice Chair, and two additional members to the Executive Committee. The Board is also required to appoint a Secretary for the Merit Board.*

**4. Public Comments (Action Item)**

*The University System office has received nine requests for public comments. The Merit Board will consider these requests.*

**5. Consideration of the Minutes of the 186<sup>th</sup> Meeting of the Merit Board, November 14, 2012 (Action Item)**

*The Board will be asked to approve the Minutes from the November 14, 2012 meeting.*

**6. Report of the State Universities Civil Service Advisory Committee – Julie Benedict, Chair**

*Chair Julie Benedict will update the Board on recent committee activities.*

**7. Report of the Human Resource Directors Advisory Committee – Maureen Parks**

*Maureen Parks will update the Board on recent committee activities.*

**8. Update on adopted amendment to section 250.50, Examinations, of the Illinois Administrative Code (80 Ill. Adm. Code §250.50)**

*The Board will be updated on the status of the amended rule revision to section 250.50 of the Code regarding records retention guidelines.*

**9. Update and action on proposed rule change to section 250.30, The Classification Plan, of the Illinois Administrative Code (80 Ill. Adm. Code §250.30) (Action Item)**

*The Board will be updated on the status of the proposed rule revision to section 250.30 of the Code regarding exemptions. The Board will be asked to consider various options to address this topic through the formal rulemaking process.*

**10. Update on audit issues at the University of Illinois at Chicago**

*The Board will be updated on the ongoing audit compliance process at the University of Illinois at Chicago.*

**11. Biennial Audit Program – Review of Recent Activities**

*The Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.*

**12. Report of the Executive Director – Tom Morelock**

*The Executive Director's Report will include a recap of each of the following items:*

- a. FY12, FY13, and FY14 Budget Updates*
- b. Classification/Examination Update*

- c. *Release and implementation of new Salary Data System*
- d. *University/Agency Visits*

**13. Report of Legal Counsel – Abby K. Daniels, Manager, Legal Services and Legal Counsel**

*The Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.*

**14. Other Items as Presented**